

APPENDIX B – AUDIT ACTIONS COMPLETED SINCE THE LAST COMMITTEE

Code & Title	Latest Note	Original Due Date	Completed Date
<p>ESTATE MANAGEMENT 2022-23 22 EM 01 A new Asset Management Plan should be drawn up, approved, and published</p>	<p>Strategy has now been approved at S and R.</p>	30-Apr-2023	10-Dec-2024
<p>CYBER ASSESSMENT FRAMEWORK MARCH 24 23 CAF 01 A process to ensure the effective review and updating of IT related policies could be developed</p>	<p>We have identified our policies and moved them to a central location on a file share with a policy index.</p> <p>We have investigated the possibility of using Power Automate to send automatic reminders but this will only work when we move to SharePoint and One Drive. In the short term I have created appointment reminders in MS Outlook.</p>	31-Dec-2024	20-Nov-2024
<p>23 CAF 02 Ensure we have a robust control framework in place to effectively manage cyber risks</p>	<p>All policies are now in place and have been provided to Devon Audit Partnership. We will update as needed following any feedback.</p>	31-Dec-2024	03-Dec-2024
<p>CLIMATE CHANGE JAN 24 23 CC 01 Put arrangements in place to set, manage and monitor delivery of climate change delivery</p>	<p>Management response: Agreed - Following feedback from staff who have completed the training we will review relevance, content, length etc. We can then put an instruction out via SMT to staff that haven't yet completed it. We can take a recommendation to SMT to make the training mandatory once the new corporate plan is adopted/finalised.</p>	31-Dec-2024	09-Dec-2024
<p>23 CC 02 Create an effective climate change corporate strategy</p>	<p>Management response: We will continue as we are with project plans (PIDS), funding applications (eg Low Carbon Skills Fund) and document in the EE Programme Activity Reports.</p>	31-Dec-2024	09-Dec-2024

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	<p>The Adaptation Strategy was presented to Climate Action Team in January 2024 and will go to Strategy & Resources Committee on 4th March 2024.</p> <p>The Carbon, Environment and Biodiversity Plan will be reviewed Q1 24/25. Environment Policy will be reviewed October 24.</p>		
<p>23 CC 06 Recognise the impact of decisions and actions on the council's climate change activity</p>	<p>Management response: When the new Corporate Plan is finalised, there is an opportunity to review the Committee report template and how it addresses climate change.</p>	31-Oct-2024	09-Dec-2024
<p>23 CC 08 Appoint members on to the Climate Action Team</p>	<p>Management response: We now know to take a report to the Strategy & Resources Committee after the election to appoint members on to the CAT Group formally.</p> <p>We can build links and references between the CEB actions and reference the EE Programme and Service Plan. It is not possible to identify cost implications for all the action needed to meet our net zero target.</p>	31-Dec-2024	09-Dec-2024
<p>HARBOUR AUTHORITY DEC 23 23 HA 05 Ensure Key Performance Indicators are relevant</p>	<p>KPIs for the Harbour were agreed under the new Business Plan as of 7th August 2024. As such, this audit action has now been completed.</p>	10-May-2024	16-Dec-2024
<p>NDC CCTV NOV 2024 24 CCTV 05 Control room staff to take regular breaks</p>	<p>HoS confirmed actions put in place, as set out in the management response.</p>	31-Dec-2024	16-Dec-2024
<p>ECONOMIC DEVELOPMENT AUG 24 24 ED 04 Ensure the Rural England Prosperity Fund is utilised</p>	<p>Funding streams have been reviewed and Members have agreed a way forward to provide more certainty. We are on track to spend by March 25 and in line with the funding programme.</p>	30-Nov-2024	10-Dec-2024

